

Referral Decision Tree

MySuccess Flag vs. Student of Concern Review Team (SCRT) Referral

Last Updated 8/10/2017

As an instructor, you may encounter a situation where a student's performance or behavior should be addressed. Use the following decision tree to understand when to raise a flag in MySuccess and when to report a concern to the SCRT.

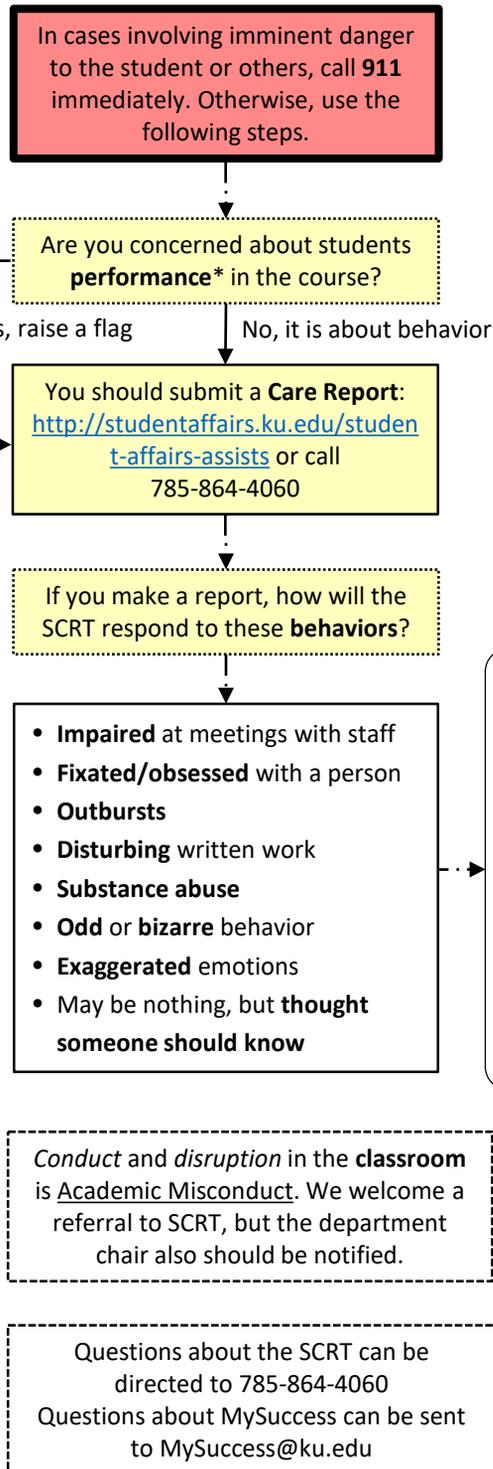
MySuccess Flag

You are able to raise a flag to indicate a concern you have about a student's performance in your class. These are done either through a progress survey or individually as needed.

Flag types:

- Attendance Concern
- Unsatisfactory Coursework
- Low Exam Score
- In Danger of Failing

* NOTE: If your concerns are both about their performance **and** their behavior, you **should** raise a flag AND make an SCRT referral.



SCRT Referral

A referral to the SCRT can be used to help faculty, staff, and other students who are concerned about a student's significant personal matters or inappropriate/unusual behaviors observed inside and outside the classroom.

SCRT actions:

The Student of Concern Review Team will:

- Review and evaluate the report
- Develop a plan of recommended action
- Consult with the reporting party regarding recommended action**
- Meet with the student as needed
- Record information and monitor the situation

** Often the reporting party is the best person to reach out to the student to offer support and resources. If this is the case, a member of SCRT is available to coach, prepare, and assist the reporting party in advance.