Student Affairs Strategic Planning Committee  
3:00 – 4:00 p.m., March 31, 2017  
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1. Welcome

2. Updates
   - Strategic Planning Brochure
     - Kevin shared an example of what the brochure will potentially look like. He also met with the brochure’s graphic designer who plans to have a draft brochure for review during the week of April 10th.

3. Discussion
   - Strategic Plan Draft Objectives and Metrics Feedback
     - The group reviewed the draft strategic plan objectives and metrics, and made edits/revisions as needed. The following edits were made:
       i. Objectives 2.1 and 2.2, and their associated metrics, were merged into one overarching objective addressing wellness (see 2.1).
       ii. Objective 2.5 was discussed, as there were concerns that “concealed carry” matters were not necessarily under the control of Student Affairs. This objective was revised (see 2.4).
       iii. Since it was already listed as Objective 1.4, the group decided to eliminate Objective 3.4.
       iv. There was some group discussion about including metrics for Objective 4.2 that spoke to funding/support of staff in outside/external professional development opportunities. Kevin said he would work on drafting some possible metrics and send out in the revised document.

   - Next Steps:
     i. Share strategic goals, objectives, & metrics with Student Affairs Leadership Team – April 5th
     ii. Finalize content (goals, objectives, metrics) for Strategic Plan Brochure by April 7th
     iii. Share 2017 – 2020 Strategic Plan at Spring All-Staff Meeting – April 25th
     iv. Collect Baseline Information – TBD
Kevin shared that once all metrics are finalized, we will work on collecting supporting information from the 2016 – 2017 academic year to establish our baseline.

v. Departments identify unit-specific initiatives estratégias and metrics that support division goals and objectives – TBD

vi. Incorporate unit-specific initiatives/strategies into department strategic plans – TBD

4. Additional Comments/Questions

Next Meeting – TBD

• Kevin will work on scheduling a meeting during the week of April 10th or 17th. This meeting will serve as a wrap-up meeting—addressing next steps, determining deadline dates for next tasks and phases, etc.