

**Student Affairs Strategic Planning Committee**  
**3:00 – 4:00 p.m., March 31, 2017**  
**Alcove F**

**Members:** ~~Steve Allton, Meagan Collins, Vanessa Delgado, Joe Gillespie, Leticia Gradington, Kevin Joseph, Lisa Kring, Michael Maestas, Megan Smith, Lindsay Orion, Jill Urkoski, Aramis Watson, Lance Watson~~

1. Welcome

2. Updates

- Strategic Planning Brochure
  - Kevin shared an example of what the brochure will potentially look like. He also met with the brochure's graphic designer who plans to have a draft brochure for review during the week of April 10<sup>th</sup>.

3. Discussion

- Strategic Plan Draft Objectives and Metrics Feedback
  - The group reviewed the draft strategic plan objectives and metrics, and made edits/revisions as needed. The following edits were made:
    - i. Objectives 2.1 and 2.2, and their associated metrics, were merged into one overarching objective addressing wellness (see 2.1).
    - ii. Objective 2.5 was discussed, as there were concerns that “concealed carry” matters were not necessarily under the control of Student Affairs. This objective was revised (see 2.4).
    - iii. Since it was already listed as Objective 1.4, the group decided to eliminate Objective 3.4.
    - iv. There was some group discussion about including metrics for Objective 4.2 that spoke to funding/support of staff in outside/external professional development opportunities. Kevin said he would work on drafting some possible metrics and send out in the revised document.
- Next Steps:
  - i. Share strategic goals, objectives, & metrics with Student Affairs Leadership Team – April 5<sup>th</sup>
  - ii. Finalize content (goals, objectives, metrics) for Strategic Plan Brochure by April 7<sup>th</sup>
  - iii. Share 2017 – 2020 Strategic Plan at Spring All-Staff Meeting – April 25<sup>th</sup>
  - iv. Collect Baseline Information – TBD

- Kevin shared that once all metrics are finalized, we will work on collecting supporting information from the 2016 – 2017 academic year to establish our baseline.
- v. Departments identify unit-specific initiatives/strategies and metrics that support division goals and objectives – TBD
- vi. Incorporate unit-specific initiatives/strategies into department strategic plans – TBD

#### 4. Additional Comments/Questions

#### **Next Meeting – TBD**

- Kevin will work on scheduling a meeting during the week of April 10<sup>th</sup> or 17<sup>th</sup>. This meeting will serve as a wrap-up meeting—addressing next steps, determining deadline dates for next tasks and phases, etc.