

2018 -2019 Student Affairs Assessment Plan

Department: Hilltop Child Development Center

Part Time Aide Skills Assessment

Division Mission

To engage the KU community in services and programs that make learning possible.

Department Mission

Hilltop is an inclusive community where children learn from passionate professionals in a nurturing, academically rich environment.

Department Student Learning Outcomes

Students who utilize or interact with services and programs provided by Hilltop Child Development Center will be able to...

1. Demonstrate skills (i.e. organization, collaboration with workplace peers, classroom management, knowledge and implementation of Kansas Department of Health and Environment (KDHE)/National Association for the Education of Young Children requirements (NAEYC), etc.) that will enable them to be effective child care professionals at KU and beyond.

Description of Service/Program

The KU students that utilize Hilltop Child Development Center as a part time Teacher's Aide will engage in critical components for KDHE licensing and NAEYC accreditation standards. They will be actively engaged in classroom functionality; including, but not limited to: supervision, fulfilling ratio requirements, cleaning procedures, small and large group activities, children learning activities, and events. The KU students will be working closely with children ranging in age from 1 years old- 12 years old; while simultaneously learning from professionals in the early childhood education field and working collectively with peers. The part time Teacher's Aides will complete a survey of their performance during the fall and spring semesters employed at Hilltop Child Development Center. The survey information will provide us with their knowledge gained and an assessment of if their skills are being utilized while employed at Hilltop Child Development Center.

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Service/Program Student Learning Outcome(s)

Students participating at Hilltop Child Development Center will be able to...

- Develop and demonstrate skills (i.e. organization, collaboration with workplace peers, classroom management, knowledge and implementation of KDHE/NAEYC requirements, etc.) that will enable them to be effective child care professionals at KU and beyond (Practical Competence).

Divisional Student Learning Outcomes: *Check all that apply*

- Knowledge Acquisition
- Cognitive Complexity
- Intrapersonal Development
- Interpersonal Competence
- Humanitarianism & Civic Engagement
- Practical Competence

Project Specifics

Project Title: Part Time Aide Skills Assessment

Purpose of the project: The purpose of the project is to assess the practical value of experience gained while at Hilltop Child Development Center, while helping the KU students to learn and grow.

Assessment method(s): Short self-assessment survey of skills and knowledge of the part time student aide. This will be conducted at the end of each semester to then use and compare growth with past surveys from that student and other student staff.

Staff contact(s): Courtney Hultgren, Assistant Director at Hilltop Child Development Center. chultgren@ku.edu, 785-864-2202

Timeline/frequency: This will be an ongoing assessment, conducted every fall and spring semester.

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Population/Sample: Each student who works at Hilltop Child Development Center during the academic calendar year.

Special challenges to this assessment: High turnover rates of part time staff that are students due to school related responsibilities. Lack of time and other obligations to the staff completing evaluations.

Use to inform current practice: Information gathered will provide Hilltop Child Development Center administrators with critical information to impact responsibilities of part time staff, development of staff, trainings, and learning outcomes.

Plans for reporting results: We will share information gained with administrative staff to improve departmental performance as needed depending on information gathered.

CampusLabs Used: Yes No