

Multicultural Coordinator (Intern) Spencer Museum of Art

Supervisor: Director of Academic Programs

.50FTE

The University of Kansas holds steadfast in the belief that an array of values, interests, experiences, and intellectual and cultural viewpoints enrich learning and our workplace. The promotion of and support for a diverse and inclusive community of mutual respect require the engagement of the entire university.

The Multicultural Coordinator (MC) works to integrate multiculturalism within the Spencer Museum of Art's programming and outreach. This position involves working and collaborating with students, staff, faculty and the KU community to enhance engagement and invite new perspectives on collections, research, interpretation, and visitor experiences. As part of these efforts the MC will participate in workshops, seminars, and meetings on diversity outreach and multiculturalism efforts, as well as develop programs that weave together the Museum's goals and the cultural wealth of our world. The MC will also work to advance engaged scholarship with student and community groups at the SMA.

Additionally, the MC will be actively involved in the Museum's decision-making processes and will contribute to strategic planning and assessment with the prospect of diversifying SMA programs and interpretation, exhibitions, and acquisitions to respond to KU's student body and Kansas communities. This work includes representing the Museum in campus-wide diversity initiatives conducted in line with the University of Kansas diversity policy. Further, the MC will assist the Spencer Museum of Art in its efforts to integrate a broad range of constituencies into all aspects of the institutional culture. These constituencies include people of all genders and racial, ethnic, and religious backgrounds, as well as people with disabilities. Our goal is to create, support, and advance powerful, collaborative, and transformative arts practice and leadership.

Qualified candidates with diverse backgrounds and/or studies are *strongly* encouraged to apply.

Duties:

Outreach (50%)

- Develop and promote outreach strategies and initiatives (in collaboration with academic programs, education and public programs staff) to enrich the cultural dialogue present on campus and within museum communities.
- Devise methods to integrate new voices and perspectives, from students and other community members, into SMA program planning and evaluation for all activities.
- Expand outreach to student organizations in an effort to involve them in SMA programming and other initiatives, with a particular aim toward greater cultural communication awareness, responsiveness, and knowledge across entities. This includes working with the Spencer Student Advisory Board (SSAB), a registered KU student organization.

- Along with the director of education, serve as an advisor to the Spencer Student Advisory Board (SSAB), a registered KU student organization. This includes participation in bi-weekly meetings, assisting with the organization of events, and developing student leadership skills.
- Contribute to SMA program development and assessment to enhance accessibility and opportunities for visitors from across cultures, communities, age groups, and abilities.
- In collaboration with academic programs staff, develop sustainable partnerships between the SMA and other diversity-focused campus organizations, including the Office of Multicultural Affairs, the Office of Diversity & Equity, the Emily Taylor Resource Center, various organizations associated with Student Involvement and Leadership Center, and international student organizations, among others.
- Serve as an advocate for arts and diversity issues across KU and in the local and regional communities.
- As appropriate, participate in academic programs and education/public programs departmental meetings, as well as SMA staff and SSAB meetings.

Planning, Evaluation, and Training (30%)

- Work with academic programs and other SMA staff to develop strategic plans and policies that include specific objectives for promoting diversity internally within the museum and with external constituencies.
- Develop tools for evaluation and assessment of SMA diversity initiatives.
- Organize and lead workshops to increase and support diversity within the Museum and to enhance staff understanding of diversity issues, so that the SMA can fulfill its mission and provide leadership in the museum field.

Research (10%)

- Conduct research on diversity, inclusivity, pluralism, and cultural competence in art museums and in the arts more generally. This includes keeping abreast of current literature and attending relevant campus and off-campus events and conferences.

Other Duties (10%)

- Participate in academic programs and education/public programs departmental meetings in addition to SMA staff and SSAB meetings.
- Play an active role in SMA graduate intern cohort and contribute to intern projects, including annual group project.
- Other duties as assigned.

Required Qualifications:

1. Must be a University of Kansas graduate student seeking a master's or Ph.D. degree.
2. Enrolled in six credit hours of graduate coursework or at least one hour of thesis/dissertation (approval form from graduate program required).
3. Fluency in spoken and written English.

4. Demonstrated computer competency (Office, Outlook, databases, web skills).
5. Must have a flexible schedule and be available to work weekends and after hours if needed.
6. Ability to routinely lift storage boxes weighing 20-40 lbs (due to needs during the renovation).

Preferred Qualifications:

1. Ability to work collaboratively.
2. Strong written and oral presentation skills.
3. Background (academic and/or previous work experience) that engages multiculturalism and inclusivity (e.g. race, gender, class, sexuality, disability studies, international studies).
4. Established community network, especially relating to KU student groups.
5. Strong research skills.
6. Interest in a museum career is taken into consideration.
7. Competence (written and verbal) in a language other than English.
8. Preference given to students who can verify that they have work study.