

PRACTICAL EXPERIENCE

Graduate assistantships are available through a cooperative program with the Office of the Vice Provost for Student Affairs. Admission to the academic program is required prior to the awarding of any related graduate assistantship placements.

To apply for an assistantship, go to the Student Affairs assistantship website at <http://www.vpss.ku.edu/interns/steps.shtml> to view a listing of assistantship openings for the upcoming year.

The application process includes an online application, cover letter, resume, and references. Students work between 20 - 30 hours a week in these positions and receive a minimum of \$470 biweekly (20 hours) and \$705 biweekly (30 hours). Students with assistantships in the Department of Student housing will also receive room and board. **In addition, students will receive in-state tuition when they hold an on-campus internship (positions at KU or KUMC).** These positions may be nine, ten, or twelve month appointments. Student may serve in the assistantship for both years of the academic program or request an interview to change assistantship locations after the first year.

A few assistantships may be available at other local higher education institutions through the Students Affairs Assistantship Program. The following is a list of institutions within Lawrence, Topeka, and Kansas City that might provide assistantship opportunities: Baker University, University of Missouri-Kansas City, Haskell Indian Nations University, Washburn University, and Johnson County Community College.



Our graduate students come from all over the country and world! They hold a wide range of undergraduate degrees from all different types of institutions.

We have a spot for you!!

For more information, you can contact:

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Higher Education Masters Program



**Come be a part of the KU
Family!!!**

Rock Chalk Jayhawk!!

HIGHER EDUCATION ADMINISTRATION PROGRAM AT KU

The Master of Science degree in Higher Education Administration is designed for individuals seeking (or holding) entry level administrative positions at colleges and universities. The program is designed to provide students with integrated professional and educational opportunities that help them to link theory with practice. The program helps students to understand the role of student and academic affairs professionals within the broader context of colleges and universities. Typically, graduates of the program obtain jobs in residence life, student activities, new student orientation, admissions, or academic advising at colleges and universities around the country.

The program consists of 36 hours of course work. Courses are scheduled in 16-week formats during the fall and spring semesters, usually scheduled after 4:30 p.m. The summer session classes vary in time and format. The course work provides a substantive knowledge base in higher education and student affairs administration. Students must hold an assistantship or a full-time job in a related area while completing coursework. For the culminating activity, most students take a comprehensive examination.



GRADUATE ASSISTANTSHIP INTERVIEWS

Students interested in interviewing for a paid assistantship for the 2013-2014 year will be invited to participate in the Higher Education Graduate Assistantship Interview Days on Thursday, February 21 and Friday, February 22, 2013. In addition to the interviews, students will have the opportunity to meet and interact with the Higher Education faculty, Student Affairs staff members, and fellow students. Students interested in securing an assistantship (a requirement for full time students in the Higher Education Administration master's program) are strongly encouraged to participate in person. In the past, students who participated in person were more likely to secure an assistantship position. More information about this event may be found at <http://www.vpss.ku.edu/interns/>

In order to apply to the assistantship program, apply online at www.vpss.ku.edu/interns/application.shtml. The application deadline is January 11, 2013.

FIRST YEAR PROFESSIONAL DEVELOPMENT SERIES

All first year students in the Higher Education Masters program are required to participate in the professional development series. The group will meet three to four times the first semester to cover important topics for graduate students at KU. Topics in the past have included academic writing, professional involvement, self-assessment, and acclimation to KU. This series is just one example of the efforts KU puts forth in order to support the graduate students and aide them in their adjustment to graduate school at KU.

HIGHER EDUCATION STUDENT ASSOCIATION

The Higher Education Student Association (HESA) of the School of Education at the University of Kansas recognizes the importance of academic and social integration in graduate students' careers. HESA's purpose is to plan and implement a variety of activities that help foster social, educational, and professional development.

All students admitted into KU's Masters of Higher Education Administration program are granted membership into HESA. Programs coordinated by HESA include summer orientation for first year students, social activities throughout the year, and numerous professional development opportunities. Some annual activities include the LinKUp (mentorship) Program, the Higher Education Graduate Assistantship Interview Days, an annual Holiday Celebration at a Faculty member's House, a Graduation Celebration hosted by the first year grad students for the graduating class, and the Professional Development Summit for KU, UMKC, UCM, and K-State. Check out the website for more information and a calendar of events.

<http://www.wix.com/kuhighered/ku-hesa>

